



# Reduce the clutter in your mailbox with The Cecilian Bank's **ONLINE STATEMENTS & NOTICES**

*for Deposit and Loan Accounts*

This eco-friendly option gives you easy access to your account statements and notices through Online Banking. It's convenient, secure and free!<sup>1</sup>

## **HOW TO GET STARTED WITH ONLINE STATEMENTS & NOTICES:**

1. Login to Online Banking or the Mobile Banking App.
2. Go to the **Menu** and select **Documents**.
3. On the Filter Documents slide, select **Document Type**.
4. Choosing **All Documents** is recommended.
5. Select **Choose Account**.
6. Select the account(s) you would like to view Online Statements & Notices.
7. Select the **Date Range** of the statements to view then click **Apply**.
8. Review the Terms and Conditions and click **View Test Document**.
9. Click **Select All** and then **Accept Terms**.<sup>2</sup>

<sup>1</sup> To receive images with your statement, you will be charged a \$2 fee per statement. Images are included at no extra cost for Choice Gold or Choice 50 Gold checking accounts. <sup>2</sup> Once you accept the terms, The Cecilian Bank's Customer Support Center will set up this feature for your account(s) by the next business day. However, you will not have immediate access to your statements or notices. Access to your Online Statements & Notices will begin the next available cycle after you enroll. Statements and notices from before you enroll are not available online.

**GET STARTED TODAY AT [WWW.THECECILIANBANK.COM](http://WWW.THECECILIANBANK.COM)!**

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